

October 15, 2024 Tuesday @ 6:00 PM **MINUTES**
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER: 6:09 pm

Roll Call of Directors

{X} Tony Commendatore, Chairperson { } Thomas Archer **absent** { X } Tom Rowson { X } Richard Maddalena
{ X } Candy Hunter { } Victoria Fisher, Vice Chair **absent** { X } Jeff McCollum

Quorum **Yes/No**

PUBLIC INTRODUCTION: Kelly Champion, Clerk and Mick Connolly, Chief

PUBLIC COMMENT: Matters under jurisdiction of the Sierra County Fire Protection District #1, and not on the agenda, may be addressed by the Public at the beginning of the regular agenda and any off-agenda matters before the Board for consideration. However, California law prohibits the Board from taking action on any matter which is not on the posted agenda. Any member of the public wishing to address the Board during the "Public Comment" period will be limited to a maximum of five minutes.

None

CORRESPONDENCE:

District response to Mitchell CUP **Chair Commendatore to respond to County Planning Department with considerations regarding response time and emergent need for a comprehensive fire protection plan including response to structure and wildland fire events, evacuation routes, structure protection, water storage and pumping capabilities.**

District thank you to ESFA **Dir. Hunter presented a letter of appreciation to Eastern Sierra Firefighter's Auxiliary for holding the 2024 Tour de Manure fundraiser, reporting the non-profit group raised over \$30,000 to go towards supporting the District.**

MINUTES APPROVAL: Approval of the Minutes: 9/24/24 **Dir. Rowson moved to approve, Dir. McCollum seconded. 5 Ayes (Commendatore, Rowson, Maddalena, Hunter, McCollum), 2 Absent (Archer, Fisher) motion passed.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of September 24, 2024 **H**
2. Approve Bill Payments **H**
The Clerk noted that funds in the operating account were depleted and funds from the Plumas savings account would be transferred to the checking account. No payments received for prepositioning as of this time. Clerk to void bill payment for rolling door service call, invoice to follow for operator replacement. Dir. Rowson moved to approve, Dir. Hunter seconded. 5 Ayes (Commendatore, Rowson, Maddalena, Hunter, McCollum), 2 Absent (Archer, Fisher) motion passed.

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities)
2. Training / Recruitment/ Retention
3. Mutual aid agreement with Beckwourth Peak District
Chief Connolly presented the Chief's report. Still working to get together with Beckwourth Peak chief. Clerk sought direction on vehicle maintenance contract payment.

UNFINISHED BUSINESS:

1. Update on air compressor exchange proposal **None**
2. Feedback from SSFRS regarding radio upgrade project **SSFRS declined request for radio purchasing support. Chair to reach out to representatives to further understand the groups support goals.**
3. Discussion regarding Station 84 improvements **Board to continue to gather information on costs and options.**
4. Discussion regarding administrative/purchasing support **Chief Connolly identified the different administrative tasks: F42's and expense reports, reviewing invoices in MARS, NFIRS reports, data maintenance in FireHouse application, Patient Care Reports and supply and equipment purchasing. Directors to consider updating policy to add administrative duties to reimbursement at rate to match paid rate calculated from OES Salary Survey, currently for Chief $\$34.59 \times 1.5 = \51.89 and Firefighter $\$27.77 \times 1.5 = \41.66 . Dir. Rowson to bring back administrative services contract for approval.**

NEW BUSINESS:

1. Sattley Pump Station Project Update (Jeff) **Dir. McCollum reported the project complete. Dir. Maddalena thanked him, saying that he worked hard on it and did a fine job.**
2. Sattley Backup Generator Project Update (Jeff/Rick) **Dir. Maddalena provided a drawing of the site and the Directors discussed a location to install a backup generator for the facility.**
3. Sierra County Hazard Mitigation Plan (Tony/Tom A/Rick) **The Directors discussed whom would be available to attend the meeting scheduled for 10 am on October 29th at the Sierraville School.**
4. Verdi area tax assessment and analysis (Tom R) **Dir. Rowson presented the 2024 Verdi Area Fire Protection Property Tax Analysis report showing deficit spending in 2020 and 2021 and a growing surplus in years 2022 through 2024. It was noted that the contract for services with TMFPD expires at the end of the current fiscal year and the terms for future services were still to be determined.**
5. Purchase of used water tender (determine min. gal. capability) & set parameters for timely purchase (Tom R) **This item was removed from the agenda until District cash-flow improved.**

ANNOUNCEMENTS AND COMMENTS: **Dir. Maddalena provided a handout regarding the Tahoe National Forest to receive funding for the Collaborative Wildfire Risk Reduction Program through the Inflation Reduction Act. TNF to partner to reduce wildfire risk and improve forest health on land adjacent to communities.**

NEXT SCHEDULED MEETING: November 19, 2024 at 6:00pm in Sierraville

ADJOURNMENT: 8:00 pm

Key: **T** – Tabled from previous meeting **H** –Handout

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