

July 19, 2022 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
FIRE COMMISSIONERS MEETING AGENDA
FIRE STATION 82, SIERRAVILLE CA

THIS MEETING WILL BE CONDUCTED IN PERSON AND VIA “CONFERENCE CALL”. THOSE WISHING TO ATTEND THE MEETING VIA TELEPHONE SHOULD CALL (701) 802-5316 AND USE ACCESS CODE 5188908. YOU MAY ALSO ACCESS VIDEO AND ONE-WAY AUDIO VIA ZOOM AT THE FOLLOWING LINK: <https://us02web.zoom.us/j/8274761160?pwd=NGVuTCtJL3d2akZGanpUVzlsSGF2UTo9>

Meeting ID: 827 476 1160, Passcode: 419056

CALL TO ORDER: 6:01 pm

Roll Call of Commissioners

{ X } Shawn Burt, Chairperson { X } Jeff McCollum { X } Tom Rowson { X } Richard Maddalena
{ X } Candy Hunter **remote @ 6:44pm** { X } Tom Archer { X } Victoria Fisher

Quorum **Yes/No**

OATH OF OFFICE - Commissioner Fisher **Was completed prior to meeting with Supervisor Roen. Chair Burt thanked Comm. Fisher and welcomed her to the Board.**

PUBLIC INTRODUCTION: John and Beverly Mitchell from Calpine Community Fire Association (video recording), Clerk Kelly Champion, Chief Connolly.

PUBLIC COMMENT: Mr. Mitchell read aloud a letter from the Calpine Community Fire Association.

MINUTES APPROVAL: Approval of the Minutes: 06/23/22 Commissioner Rowson moved to approve the minutes as presented, Commissioner Maddalena seconded. 5 Ayes (Burt, McCollum, Rowson, Maddalena, Archer) 1 Abstain (Fisher) 1 Absent (Hunter) motion passed.

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of June 30, 2022 **H**
2. Approve Bill Payments **H**
Commissioner Maddalena moved to approve the financial statements and payment of bills; Commissioner Rowson seconded. 6 Ayes (Burt, Archer, Fisher, McCollum, Maddalena, Rowson) 1 Absent (Hunter) motion passed.
3. Update on Prepositioning Pay **Comm. Maddalena** called attention to a handout presented by the Clerk showing the details on the 21/22 incident reimbursements noting the payouts to volunteers and subcontractors along with the net to the District for the year at \$331,293.98. Second to note as an example of sending two fire fighters out with a water tender for a two-week assignment such as the KNP Complex resulted in a net to the District of \$41,031.14. Chief Connolly noted that water tenders are often in high demand. The reverse side of the handout reported the details on Mitigation Fees received in 21/22.
4. Tour de Manure **H Comm. Archer** presented a check from SRA for \$2,265 representing direct donations to the District from participants during the event. Mike Blide has been in contact about splitting the proceeds and is awaiting the final figures, estimated figures were included in the packet. **Comm. Maddalena** presented a letter from the District to Sierraville Recreation Association per the agreement requesting 60% of the net proceeds, which also included a list of projects derived from collaboration with the Sierraville Sattley Fire & Rescue Services for potential investment of such proceeds. Chair Burt to sign and send on behalf of the District.

Chair Burt opened Unfinished Business, Item #1, Public Hearing to Review and Adopt the 2022-2023 Capital Improvement Plan at 6:22 pm. The Plan provides a nexus for establishing Fire Mitigation Fees. **Comm. Maddalena** reviewed the long-term investments in the plan, noting the schedule to begin a water storage tank project in Loyalton Pines. It was observed that the cost index of the annual escalator is presently 8.9%, however, when the fee was approved by the BOS the escalator was capped at 3% per year.

At 6:29pm Comm. Archer moved to continue the Public Hearing at the August 16th meeting in order to adopt a resolution approving the Plan, **Comm. Rowson** seconded. 6 Ayes (Burt, Archer, Fisher, McCollum, Maddalena, Rowson) 1 Absent (Hunter) motion passed.

Chair Burt directed the meeting to Supervisor Roen who reported on the Local State of Emergency proclaimed by the Board of Supervisors today implementing certain fire restrictions and mirroring the Forest Service restrictions.

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **Chief Connolly reported that communication is currently down in Downieville, that they can hear us but unable to respond.**
2. Training / Recruitment/ Retention **Chief Connolly reported he has switched from structure fire training to wildland training. He welcomed new volunteer, Max Birata, noting his medical expertise and that he is a great addition to the District's team. He also announced volunteer Ryan Thompson is moving and thanked him for his contributions.**

UNFINISHED BUSINESS:

1. Public Hearing to Review and Adopt the 2022-2023 Capital Improvement Plan – 6:15pm **H See previous page for timed Public Hearing item.**
2. Update on Calpine siren project (Shawn/Jeff) **In progress. Pat is working on the stand. There was misc. discussion about specs etc.**
3. Update on Sattley property project (Rick) **In progress. Was able to locate the address of the property. There is power to the main now, next is seeing what it takes to power the pump. Will need to spend money on the design and may have to replace the pumphouse structure.**

Comm. Hunter joined the meeting at 6:44 pm.

4. Discussion/Action - Code of Ethics and Values (Candy/Tom A) **H Comm. Archer presented a second draft prepared by Comm. Rowson for discussion. Comm. Maddalena liked that it was straightforward and simple and Chair Burt agreed.**
Discussion/Action – Financial Reserve Policy (Candy/Tom A) **H Comm. Archer introduced that the policy was designed to create a reserve. The Clerk pointed out two changes: one being a typo and the second being the removal of setting a maximum amount for capital reserves. Comm. Rowson moved to approve the Financial Reserve Policy with the edits and adopt Resolution 2022-06, Comm. Hunter seconded. 7 Ayes (Hunter, Burt, Archer, Fisher, McCollum, Maddalena, Rowson) motion passed.**

NEW BUSINESS:

1. Discussion/Action regarding payoff USDA loan in the amount of \$33,123 **Comm. Archer moved to pay off the USDA loan with available surplus funds, Comm. Rowson seconded. 7 Ayes (Hunter, Burt, Archer, Fisher, McCollum, Maddalena, Rowson) motion passed.**
2. Fire Safe Council Fuels Trailer Management (Tom A/Rick) **It was introduced that there are two trailers available for transportation of green waste that are not being used as there is no system for managing the trailers and questions about where to dispose of waste material. Comm. Rowson suggested that commercial businesses might be a better choice for trailer management than the District as we have no paid staff available for the program. Chair Burt formed a committee to continue research on the topic of Comm. Fisher and Comm. Maddalena.**
3. Follow up on TNF Agreement (Rick) **Chair Burt was able to locate a signed copy of the agreement and forwarded it to the Clerk, however, there is still an issue that it is not yet in the national resource management database. Meanwhile, there is also a need for the TNF to make a modification to the agreement. Chair Burt to abstain from such agreement as an employee of the USFS. Comm. Maddalena moved to authorize Comm. Rowson to sign the modified agreement once obtained and bring it back to the Board for ratification, Comm. McCollum seconded. 7 Ayes (Hunter, Burt, Archer, Fisher, McCollum, Maddalena, Rowson) motion passed.**

ANNOUNCEMENTS AND COMMENTS: Comm. Archer confirmed with the Clerk that the SAM account number was current. Comm. Rowson announced he would not be able to make the next meeting. Comm. Maddalena announced that the food present at the meeting was donated by the volunteers as an expression of appreciation for the work done to support them. Comm. Hunter asked that everyone look at the website to review the work she has done and requested pictures of the Sattley and Calpine stations.

NEXT SCHEDULED MEETING: August 16, 2022 at 6:00pm in Sierraville

ADJOURNMENT: 7:35 pm

Key: T – Tabled from previous meeting H – Handout

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