

January 21, 2025 Tuesday @ 6:00 PM
SIERRA COUNTY FIRE PROTECTION DISTRICT # 1
DIRECTORS MEETING AGENDA MINUTES

Location: Fire Station 82 @ 102 E Main Street, Sierraville, CA 96126

This meeting will be conducted in person and via video conference. Those who wish to attend via video conferencing should use the following link:

<https://sierracountyfireprotectiondistrictno1-771.my.webex.com/sierracountyfireprotectiondistrictno1-771.my/j.php?MTID=mddde8b46ce168ff8ac4b69f6ae37718d>

Meeting No. 2554 452 4695, Passcode: Sierra

CALL TO ORDER: 6:00 pm

Roll Call of Directors

{X} Tony Commendatore, Chairperson {X} Thomas Archer {X} Tom Rowson {X} Richard Maddalena
{X} Candy Hunter {X} Laurie Belli {X} Jeff McCollum

Quorum **Yes**/No

OATH OF OFFICE AND WELCOME OF RETURNING DIRECTORS Supervisor Sharon Dryden was present and performed the Oath of Office for Director's Belli, Rowson and Archer. Tom Rowson of Sierra Brooks was reappointed in December, his term expiring December 31, 2028. Thomas Archer of Sierraville was reappointed on January 7th to a four year term expiring December 31, 2029. Laurie Belli of Loyaltown Pines was appointed January 21st to a vacant unexpired term until December 31, 2026. Laurie Belli previously served on the Board of Directors and was given a warm welcome back.

NOTE OF APPRECIATION TO VICTORIA FISHER for her service as District Director with emphasis on clarifying OES to authorize preposition of contract equipment (dozers) and helping the District and Eastern Plumas Health Care understand the policies surrounding replacement of expendable medical supplies. **Dir. Fisher was recognized for her time and efforts supporting the District.**

PUBLIC INTRODUCTION Staff present- Clerk Champion and Chief Connolly

PUBLIC COMMENT: None

CORRESPONDENCE:

1. Sierra Cascade Street Rodders donation for purchase of AED for E282 **Dir. Hunter expressed that the volunteer who applied for the grant on behalf of the District did a very good job and thanked her for it.**
2. Sierra County Community Wildfire Protection Plan

Clerk presented additional correspondence from Sierraville-Sattley Fire and Rescue Service business group. Chair Commendatore asked that this be placed on the next meeting's agenda for discussion.

MINUTES APPROVAL: Approval of the Minutes: 11/19/24 **Not available. Dir. Archer moved to table, Chair Commendatore seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passes.**

FINANCIAL STATEMENT:

1. Review P&L, Balance Sheet, Report of Funds as of December 31, 2024 **H Van Maddox provided via email a worksheet showing historical TOT collections by year, quarter and section of the county as discussed in the November meeting.**
2. Approve Bill Payments including December bills and January TMFPD annual service contract payment **H The Clerk presented the bills and asked for direction on a vendor requesting payment for services that was previously determined to be excessive. The vendor has continually asked for payment and offered a**

\$100 discount. Dir. Rowson felt the Director's previous decision not to pay should stand. Clerk added reimbursement to a volunteer for apparatus repairs totaling \$5,169. Dir. Archer moved to approve the bill payments including \$600 to Thompson Garage Door and \$5,169 to volunteer Sifers. Dir. Hunter seconded. 6 Ayes (Commendatore, Archer, Maddalena, Hunter, Belli, McColluma), 1 No (Rowson), motion passed.

3. Fire Mitigation Fees collected **H The Clerk presented the report and pointed out a residential new construction project.**
4. Update on FY 23/24 Financial Audit **H The Clerk presented the draft audit and, new this year, Management's Discussion and Analysis. Dir. Hunter suggested adding the fire protection service contracts in the opening paragraph of the MD&A. Dir. Maddalena asked for clarification on the term "strike team" used. Dir. Archer moved to approve the audit with the discussed updates, Dir. Maddalena seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed.**

REPORTS & REQUESTS FROM DISTRICT CHIEF, BATTALION CHIEFS AND EMS COORDINATOR:

1. Chief's Report (Response Summary, Fleet, Communications System, Facilities) **Chief working to figure out maintenance compensation recommendation for volunteers Rudy and Phil.**
2. Training / Recruitment/ Retention **New volunteer, Shane Colter.**
3. Mutual aid agreement with Beckwourth Peak District **In progress.**
4. Update regarding burn pile near Sierraville cemetery **Future project.**

UNFINISHED BUSINESS:

1. Station 84 Firefighter Improvements- Consideration to add dormitory for firefighters on assignment (Mick) **H Direction was given to Chief Connolly to move forward with getting plans for the improvements and an bringing an estimate for consideration.**
2. Approval of Agreement with Eastern Sierra County Firefighter Auxiliary for 2025 Tour de Manure (Tom A) **H Dir. Maddalena asked that the District water tender be available to keep the dust down. The Directors discussed the need for an MOU going forward regarding the share of proceeds. Chair Commendatore moved to approve the MOU as presented, Dir. Hunter seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed.**

NEW BUSINESS:

1. Authorize Chief Connolly to execute amendment to the Local Cooperative Fire Protection Agreement with USDA TNF to extend the termination date on existing agreement (Rick) **H Dir. Archer moved to ratify execution of agreement, Dir. Hunter seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed.**
2. Resolution 2025-01 – Authorize Chief Connolly to represent the District in updating the existing FEPP Agreement (Rick) **H Dir. Archer moved to authorize Chief Connolly to represent the District in updating the existing FEPP Agreement, Dir. Hunter seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed.**
3. Approval of request to update authorized banking signers (Kelly) **H Dir. Archer moved to update the signatories on the Plumas Bank accounts (2294/5427), removing Victoria Fisher and adding Laurie Belli, Dir. Hunter seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed.**
4. Review of TMFPD 2023 Responses and update regarding service agreement (Candy) **H Dir. Hunter presented the Board with the projected financial position as it relates to the service contract with TMFPD. The Committee is working with the new Fire Chief to bring an updated agreement for consideration prior to the expiration in June.**
5. 2024 Annual Accomplishment Report- complete draft and set direction to District Clerk for distribution (Rick) **H Dir. Archer moved to approve the annual report, Dir. Rowson seconded. 7 Ayes (Commendatore, Archer, Rowson, Maddalena, Hunter, Belli, McCollum), motion passed. Direction was given to the Clerk to publish.**
6. 2025 Annual Priority Assessment (Rick) **H Directors to complete and bring back for further discussion.**
7. Discussion/Action regarding siren relocation to Verdi and Firewise reimbursement (Candy) **Dir. McCollum suggested he would get in touch with help to get the Sierraville siren down and bring it to the Sierraville Station to see if it still worked.**

8. 2025 Board Organization- Appointment of Chair/Vice Chair, Selection of Committees **Dir. Archer appointed Dir. Commendatore to continue as Chair for the year. Dir. Commendatore agreed and appointed Dir. Archer as Vice Chair. Archer agreed. Chair Commendatore appointed a Financial Committee of Belli, Maddalena, Hunter, District Clerk and the Fire Chief. The Apparatus Committee would continue as Maddalena, McCollum and the Fire Chief.**

ANNOUNCEMENTS AND COMMENTS: **Dir. Maddalena will not be present at the upcoming meeting. Chair Commendatore will attend remote.**

NEXT SCHEDULED MEETING: February 18, 2025 at 6:00 pm in Sierraville.

ADJOURNMENT: 7:57 pm

Key: **T** – Tabled from previous meeting **H** –Handout

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